

PORTFOLIO COVER SHEET COMMUNITY SCHOLARSHIP



Thank you for applying for a Community Scholarship at Mentone Grammar for entry into Year 9 2026.
We look forward to reading your application.

Please ensure you have read the [Scholarship Details](#) to ensure you have all the correct documents before you submit your application. Email this Cover Sheet together with the information required (see checklist on Page 2) before the due date in **ONE** email. Failure to provide the appropriate documents may render the application ineligible. No late applications will be accepted.

APPLICATIONS CLOSE: 4.30pm on Friday 9 May 2025

EMAIL TO: scholarships@mentonegrammar.net

Applicant Full Name:

Preferred Name (if applicable):

Date of Birth (dd/mm/yyyy):

Gender: Male Female

Home Address:

Suburb:

State:

Postcode:

Current School:

Year Level:

Aboriginal or Torres Strait Island Heritage Yes No

How did you hear about the Community Scholarship?

Social Media Website Alumni News Referral Word of Mouth Other (please specify):

Parent/Guardian 1 Full Name:

Relationship to Applicant:

Contact number:

Email:

Occupation:

Address same as student (if ticked do not complete address details)

Home Address:

Suburb:

State:

Postcode:

I have sole custody, exclusive educational decision-making rights, and/or a court order that excludes the requirements to add a second parent (attach documented evidence with application).

Parent/Guardian 2 Full Name:

Relationship to Applicant:

Contact number:

Email:

Occupation:

Address same as student (if ticked do not complete address details)

Home Address:

Suburb:

State:

Postcode:

APPLICATION CHECK LIST – PLEASE ATTACH THE FOLLOWING DOCUMENTS

- Completed Portfolio Cover Sheet (2 pages)
- Applicant Statement (maximum 500 words)
- Birth Certificate (commemorate birth certificates will not be accepted)
- Australian Citizenship Certificate or Australian Citizen by Decent Certificate if not born in Australia (if applicable)
- Custodial orders relating to the applicant (if applicable)
- Year 6 & Year 7 Semesters 1 & 2 school reports
- NAPLAN Reports for Year 5 & Year 7
- Copies of any specialist reports such as auditory and language processing evaluation, speech pathology assessment, occupational therapy report, WISC and any other medical and/or educational reports (if applicable)
- Any reports or performance evaluations from sport, music, academic or other significant areas of endeavour (if applicable)
- Recent school or passport photo of applicant
- Two letters of recommendation from:
 - A school or community leader who is well versed with the applicant’s school and/or community-based engagement/contributions (maximum 500 words)
 - A teacher at the applicant’s current school who can speak to their character, commitment and learning potential (maximum 500 words)

NAMING YOUR DOCUMENTS

For each document use the naming convention as per the example below:

- Alex Jones – Portfolio Cover Sheet
- Alex Jones – Applicant Statement
- Alex Jones – Birth Certificate
- Alex Jones – Naplan Year 5

NEXT STEPS

Once your application has been submitted and verified against the eligibility criteria, you will be sent details on how to complete the confidential financial means-testing by the due date (Friday 23 May 2025). Ineligible applicants will be contacted via email and will not be required to complete the means-testing. For eligible applicants, failure to provide the appropriate means-testing by the due date (Friday 23 May 2025) will render the whole application ineligible.

CONTACTS

If you have any questions, please contact our Enrolments team:

E: scholarships@mentonegrammar.net **T:** +61 3 9584 4211

SUBMIT YOUR APPLICATION

Please send all your completed documentation as outlined above in **ONE** email by the due date:

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