



## **DROP OFF GUIDE**

Please note that as the transition into the new academic uniform has now concluded, we are only able to accept Centenary Collection uniform items for resale.

The only items we can accept on consignment at The Shop are:

- Items from the new Centenary Academic Uniform collection
- AGSV (Saturday Sport) uniforms (both old and new collection)
- House tops (new style)
- Scarves (new collection)
- Beanies
- Caps
- Bush hats
- Reversible Bucket Hats
- Visors
- Swim Vests
- Swim bags
- Sport Bags
- Library Bags
- Snowsport jackets

**Please note we are no longer accepting rugby tops or school bags of any kind apart from those listed above.**

### **DROP-OFF FORMS**

Drop Off Forms must be placed in the bag with your garments (one form per bag).

Multiple bags - please include separate forms for each bag but not each item. The form can be downloaded from The Shop page on the school website. On request, we can photocopy multiple copies for your consignment at drop off.

### **SECONDHAND BUT IN GREAT CONDITION**

We appreciate that garments are second-hand so there will be some minor wear however, we have strict guidelines for the standard of second-hand garments we take on consignment.

Even if your child is still wearing items in this condition (and that is OK!), it does not mean we will be able to sell them on to other families.

Please check your garments carefully as we have limited time for processing and no space for accumulating garments we cannot sell.

*Items that are in the following condition will not be accepted.*

- **Unwashed garments**
- **Tears**
- **Holes**
- **Seams undone / broken**
- **Broken loose clasps**
- **Excessive pilling or snags**
- **Stretched elastic in waistbands**
- **Perspiration or collar stains**
- **Broken or catching zips**
- **Faded logos or fabric (look for navy logos that may have turned purple)**
- **Ink stains**
- **Cracked “Mentone” lettering or logos on items**
- **Garments not purchased through Noone originally**
- **Unprofessional mending – i.e. hems taken up poorly or using hemming tape**
- **Whites that have gone yellow or grey**

All garments must be presented **washed and clean** with pockets emptied. We receive an enormous amount of dirty clothing that in some cases would be sellable if it were clean.

If you are leaving a blazer, we prefer that you **dry clean** it prior to dropping it to us. You may choose not to dry clean it, however, be aware that we will need to add a dry-cleaning discount of \$20 to the purchase price.

**If you have any questions regarding the consignment process, please email us at [pandfshop@mentonegrammar.net](mailto:pandfshop@mentonegrammar.net)**

**Our volunteers greatly appreciate you taking time to check your garments thoroughly - we know sometimes things can escape notice but in general checking for the above will save us so much time!**

**The P&F Shop Team**